

To Get a Social Security Number

1. Secure an on campus job
2. Bring the Offer Letter or Contract to International Student Programs (ISP)
3. A letter is created for you by an ISP advisor to bring to the Social Security Admin. Office.
4. Take the following to the Social Security Administration office in Alexandria, MN:
 - ISP Letter
 - Offer Letter or Contract
 - Passport & Visa
 - I-20
 - I-94 (Print from <https://i94.cbp.dhs.gov/i94/#/home>)
5. ISP advisor will help to arrange transportation to the Social Security Administration office in Alexandria, MN

**Social Security Administration
Suite 701
2633 Jefferson St
Alexandria, MN 56308
1-888-224-8869**

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| Monday | 9:00 AM - 4:00 PM |
| Tuesday | 9:00 AM - 4:00 PM |
| Wednesday | 9:00 AM - 12:00 PM |
| Thursday | 9:00 AM - 4:00 PM |
| Friday | 9:00 AM - 4:00 PM |
| Saturday | Closed |
| Sunday | Closed |